



Committee Name: Accreditation Steering Committee

Meeting Date: October 19, 2020

Meeting Chaired By: Dr. Stacy Thompson (ALO), Samantha Kessler

Start time: 3:00pm

End time: 4:00pm

Minutes Prepared By: S. Kessler

Present: Stacy Thompson, Samantha Kessler, Aaron Deetz, Dara Greene, Elsa Saenz, Pedro Reynoso, Abigail Patton, Audrey Trotter, Billy Delos Santos, Robert Nakamoto, Christina Read, Christine Herrera, Cynthia Gordon da Cruz, Deonne Kunkel-Wu, Heather Clements, Heather Hernandez, Jeanne Wilson, John Chan, Kathleen Stanley, Katrin Field, Lannibeth Calvillo, Mark Stephens, Matt Kritscher, Megan Parker, Miguel Colon, Mimi, Morgan Butler, Mumtaj Ismail, Nathaniel Rice, Rachael Tupper Eoff, Safiyyah Forbes, Sienna Dalton, Thomas Dowrie, Yvette Nahinu, Jeff Drouin, Terri Anderson, Shannon Stanley, Patricia Shannon, Patricia Molina, Paulette Lino, Nancy Cheung, Susan Sperling, Debbie Trigg, Jamal Cooks, Susan Williams, Yvonne Wu-Craig, Kevin Kramer, Manny Kang, Kristin Lima, Rick Hassler, Cheree Manicki, Susan Sperling

Agenda Item	Information/Discussion	Action
1. Welcome from ALO and College President	<ul style="list-style-type: none"> • ALO welcomed attendees, thanked those who stepped up and agreed to serve <ul style="list-style-type: none"> ○ ALO shared that Chabot is in a good place and does good work, confident in the successful completion of the ISER • President Sperling welcomed attendees, thanked those who are leading and serving 	
2. ALO Charge	<ul style="list-style-type: none"> • ALO shared general responsibilities about Accreditation and the ISER 	
3. ISER Self-Evaluation Report Leadership Team	<ul style="list-style-type: none"> • Accreditation Leadership Team (ALT) will support all sub-committees <ul style="list-style-type: none"> ○ Faculty Lead – Heather Clements ○ Evidence Coordinator – John Chan ○ Editor – Deonne Kunkel Wu ○ IR Coordinator – Cynthia Gordon da Cruz ○ Director IE – Samantha Kessler ○ ALO – Stacy Thompson 	ALT to attend any sub-committee meetings as needed.
4. ISER Changes since 2015 Self-Study	<ul style="list-style-type: none"> • Collecting evidence first, making notes about the evidence and needed improvements along the way • Page limits for writing • Formative/Summative approach - ACCJC team will review report and submit 'core inquiries' to college for follow up during the visit. 	Sub-Committees to review Skyline and Norco Colleges for good examples that went in through the new process and got full accreditation.
5. Timeline	<ul style="list-style-type: none"> • Timeline and key milestones shared with committee <ul style="list-style-type: none"> ○ Evidence list due 11/2 ○ First draft of writing due in January 2021 ○ Writing to years 2015-2020 	Sub-committees to submit initial evidence list by 11/2.
6. Resource Guides, Handouts, Google Drive	<ul style="list-style-type: none"> • Google Drive and files shared with all sub-committees and members • Review of Chabot Accreditation Preparation Guide, ACCJC Guide to Self-Evaluation and Peer Review, and Evidence templates 	Sub-committees to review the Preparation Guide, ACCJC

		Guide, and begin to populate templates.
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Mission Statement

Chabot College is a dynamic, student-centered community college that serves the educational, career, job skill, and personal development needs of our community. We provide culturally responsive, revitalizing, and sustaining learning and support services driven by a goal of equity. Building upon students' strengths and voices, we empower students to achieve their goals and lead us towards an equitable and sustainable world.

*Pending BOT approval with EMP